

CENTRAL UNIVERSITY OF SOUTH BIHAR

SH-7, Gaya-Panchanpur Road, Village -Karhara, Post Fatehpur,
PS- Tekari, District - Gaya, Bihar - 824236

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Minutes of 17th Meeting of the University Admission, Teaching and Evaluation Committee (UATEC)

Date: 16.05.2019 Time: 03:00 P.M.

Venue: Office of the Controller of Examinations

Members Present

1	Prof. Sankar Kumar Bhaumik, Dean, School of Social Sciences & Policy, CUSB	Chairperson
2	Prof. Kaushal Kishore, Dean, School of Education, CUSB	Member
3	Prof. Tej Bahadur Singh, Dean (I/c), School of Human Sciences, CUSB	Member
4	Dr. Ram Kumar, Dean (I/c), School of Earth, Biological & Envi. Sci., CUSB	Member
5	Dr. Pawan Kumar Mishra, Dean (I/c), School of Law & Governance, CUSB	Member
6	Dr. H. K. Nigam, Dean (I/c) & Associate Professor, SMSCS, CUSB	Member
7	Dr. Atish Parashar, Dean (I/c) & Associate Professor, SMAA, CUSB	Member
8	Dr. Asheesh Shanker, Associate Professor, Department of Bioinformatics, CUSB	Member
9	Dr. Prabhat Ranjan, Head (I/c) & Assistant Professor, Deptt. of Computer Sci., CUSB	Member
10	Dr. Amrita Srivastava, Assistant Professor, Department of Life Science, CUSB	Member
11	Dr. Girish Chandra, Head (I/c) Assistant Professor, Deptt. of Chemistry, CUSB	Member
12	Dr. N. L. Devi, Assistant Professor, Department of Environmental Science, International Students' Advisor, CUSB	Member
13	Mrs. Rashmi Tripathi, Controller of Examinations	Member Secretary
14	The Proctor, CUSB	Member
15	The Dean of Students Welfare, CUSB	Member
16	Dr. Alok Kumar Gupta, Head, Department of Political Studies, CUSB	Special Invitee
17	Dr. Rizwanul Haque, Head, Department of Biotechnology, CUSB	Special Invitee
18	Dr. Rabindra Kumar Pathak, Head, Department of Hindi, CUSB	Special Invitee
19	Dr. Samapika Mahapatra, Head, Department of Development Studies, CUSB	Special Invitee
20	Dr. Anil Kumar Singh Jha, Head, Department of Sociology, CUSB	Special Invitee
21	Dr. Richa Vatsa, Assistant Professor & Head (I/c), Department of Statistics, CUSB	Special Invitee
22	Dr. Akhilanand Kumar, Assistant Professor, Department of Physics, CUSB	Special Invitee
23	Dr. Sudhanshu Kumar Jha, Assistant Professor & Head (I/c), Department of Historical Studies and Archaeology, CUSB	Special Invitee
24	Ms. Renu, Assistant Professor & Head (I/c), Department of CBS, CUSB	Special Invitee
	Members could not attend on account of Pre-occupation:	
1	Prof. Prabhat Kumar Singh, Dean, School of Language & Literature & Registrar	Member

An extended meeting of UATEC comprising Heads of all the Departments as special invitee was held on 16.05.2019 in the administrative block under the Chairmanship of Prof. Sankar Kumar Bhaumik, Dean, School of Social Sciences and Policy.

At the outset the Chairperson welcomed all the members of the newly constituted University Admission, Teaching and Evaluation Committee (UATEC) and the special invitees and briefed about the Agenda of the meeting.

After the opening remarks of the Chairperson, the agenda of the meeting was taken up seriatim.

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Agenda No.01/UATEC-17/19

To confirm the Minutes of 16th Meeting of the UATEC held on 06.02.2019.

Resolution No. 01/UATEC-17/19

As no observations were received on the Minutes of 16th Meeting of the UATEC held on 06.02.2019, the UATEC resolved to confirm the Minutes of the 16th UATEC meeting.

Agenda No.02/UATEC-17/19

To report Academic Council Resolution No. 15/ AC-18/19 notified vide Ref. CUSB/AC-18/2019 /524 dated 30.04.2019.

Resolution No. 02/UATEC-17/19

The Member Secretary informed that the Academic Council in its 18th meeting held on 05.02.2019 vide Resolution No. 15/AC-18/19 approved the Minutes of the 15th meeting of the UATEC held on 30.10.2018 with amendments in Resolution No. 04/UATEC-15/18 as follows –

*"The Academic Council considered the minutes of the meeting of University Admission, Teaching & Evaluation Committee (UATEC) held on 30.10.2018 and **resolved** that the same except Agenda No. 04/UATEC – 15/18 criteria regarding provision for re-examination of backlog courses of Ph.D. Course-Work be approved. The Committee further **resolved** that Resolution No. 04/UATEC – 15/18 be re-framed as under and it be reported to the UATEC in its next meeting.*

In accordance with the UGC Regulation 2016 (Minimum Standards and Procedure for Award of M.PHIL./PH.D Degrees), It was resolved to complete the Course work prescribed by the Dept. during the initial one or two semesters.

It was further resolved that backlog examination of Ph.D. Course work not cleared in the first semester may be conducted within one month of declaration of result. In case the student fails to clear the backlog, s/he will have to repeat the course work in the second semester.

In case any Course work is being conducted only in the 2nd Semester and the student fails to clear the same, s/he will only have the option to appear at the backlog examination within 01 (one) Month and will not be permitted to repeat the Semester. Under no circumstances any Ph.D. Scholar will be allowed to continue beyond one year, if s/he fails to clear the Course work her/his registration will be cancelled".

In pursuance of the decision of Academic Council the provision for conduct of backlog examinations of Ph.D. Course Work was notified for implementation vide notification no. F.No. CUSB/AC-18/2019/524 dated 30.04.2019.

The UATEC members discussed about the provision of repeating the course work in case a student fails to clear the backlog. The committee was of the opinion that once a student has completed his/her attendance requirement to appear in the examination of Course Work but fails





to clear the examination or backlog Examination he may appear in the re-Examination without repeating the course work.

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After detailed deliberation, the UATEC resolved to recommend to the Academic Council to amend the provision of conduct of backlog examination of Ph.D. Course as under.

"A Ph.D. student shall be required to complete the course work prescribed by the Department during initial one or two semesters. In case the students have minimum 75% attendance and he fails to clear the Course Work in the first semester, the Backlog Examination may be conducted within one month of declaration of Result. If the student fails to clear the Backlog Examination the student shall be required to clear the Course Work Examination before end of Second Semester.

Under no circumstances any Ph.D. Scholar will be allowed to continue beyond one year, if s/he fails to clear the Course work her/his registration will be cancelled".

Subject to the approval of Academic Council the committee resolved to recommend to refer the matter again to the Academic Council and proposed to add the above provision after clause XI.V of Ph.D. Ordinance.

Agenda No.03/UATEC-17/19

To discuss and approve the counselling and admission schedule of Integrated UG, PG and Ph.D.programmes and cut off criteria / marks for admission.

Resolution No. 03/UATEC-17/19

The UATEC discussed the counselling and admission schedule of Integrated UG, PG and Ph.D. Programme and resolved to approve the same as under:

UG Programme

Sl.	Name of the Programme	Date of Admission	Schedule
1	Five Year Integrated B.A. LLB (Hons)	2 nd July, 2019 (Tuesday)	Reporting Time - 9:00 AM to 11:00 AM Display of Merit List & Wait List on basis of students reported - 12:30 PM
2	Four Year Integrated B.A.B.Ed/ B.Sc. B.Ed.	3 rd July 2019 (Wednesday)	Document verification of Merit List Students - 12:30 PM to 2:00 PM Deposition of Fee by Merit List students - 2:00 PM to 3:30 PM * Document Verification of waitlist students - 3:30 PM to 4:00 PM * Deposition of fee by waitlist students - 4:00 PM to 5:30 PM * Admission Closed - 5:30 PM * Depending on the number of students in the main merit list there may be variation in the timings.





PG Programme

Sl.	Name of the Programme	Date of Admission	Schedule
1	M.Sc. Physics, M.Sc. Chemistry, M.A./M.Sc. Psychology, M.Com.	28 th June, 2019 (Friday)	Reporting Time - 9:00 AM to 11:00 AM Display of Merit List & Wait List on basis of students reported - 12:30 PM
2	M.A. History, M.A. Economics, M.A. Development Studies, M.A. Political Science, M.A. Sociology, M.A. Social Work, M.A. Communication & Media Studies	1 st July, 2019 (Monday)	Document verification of Merit List Students - 12:30 PM to 2:00 PM Deposition of Fee by Merit List students - 2:00 PM to 3:30 PM * Document Verification of waitlist students - 3:30 PM to 4:00 PM
4	M.Ed. M.A./M.Sc. Mathematics, M.Sc. Statistics, M.Sc. Computer Science	2 nd July, 2019 (Tuesday)	* Deposition of fee by waitlist students - 4:00 PM to 5:30 PM
5	LLM, M.A. Hindi, M.A. English	3 rd July, 2019 (Wednesday)	* Admission Closed - 5:30 PM * Depending on the number of students in the main merit list there may be variation in the timings.
6	M.Sc. Environmental Science, M.Sc. Biotechnology, M.Sc. Bioinformatics, M.Sc. Life Science	4 th July, 2019 (Wednesday)	

Ph.D. Programme

Sl. No	Date of Interview / Viva – Voce	Name of the Programme	Venue	Schedule of Events
1	15.07.2019 (Monday)	Ph.D. Biotechnology, Ph.D. Bio-informatics, Ph.D. Life Science, Ph.D. Environmental Science	School of Earth, Biological & Environmental Sciences	Reporting Time – 9.00 AM Attendance, Certificate Verification & Eligibility Check – 9.00 AM to 10.00 AM. 10.00 AM Onwards – Interview / Viva – Voce
		Ph.D. Law, Ph.D. English, Ph.D. Hindi, Ph.D. Media, Ph.D. Psychology, Ph.D. Clinical Psychology	School of Social Sciences & Policy	
2	16.07.2019 (Tuesday)	Ph.D. Mathematics, Ph.D. Statistics, Ph.D. Computer Science, Ph.D. Physics, Ph.D. Chemistry	School of Earth, Biological & Environmental Sciences	
		Ph.D. Development Studies, Ph.D. Economics, Ph.D. Political Science, Ph.D. Sociology, Ph.D. Education	School of Social Sciences & Policy	

Further, it was decided that subsequent to declaration of result of CUCET-2019, the number of candidates to be called for admissions in each programme shall be decided according to the marks/ score obtained by the candidates and the number of candidates available in each category within cut off marks.

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Agenda No.04/UATEC-17/19

To discuss the M.Tech Computer Science, Session – 2016-18 student’s (Rajesh Kumar – CUSB1602322006) application & recommendation of the Departmental Committee meeting regarding submission of M.Tech Computer Science dissertation.

Resolution No. 04/UATEC-17/19

The Member Secretary informed that the dissertation submitted by Rajesh Kumar (Enrolment No. – CUSB1602322006), a student of M.Tech Computer Science Programme, Session -2016-18 was not approved by the Departmental Committee of Department of Computer Science and some modifications was suggested for improvement of dissertation. Accordingly, Rajesh Kumar was communicated to submit the dissertation after incorporating the suggestions and getting it evaluated by the supervisor by 13.07.2018. However no progress was made by Rajesh Kumar in this regard. On 5th February, 2019 Rajesh Kumar has sent an Email citing that he could not submit the revised dissertation in view of his joining as IT Manager in Bihar Prashashnik Sudhar Mission Society and has now sought permission for submission of the same.

The UATEC considered the matter and resolved that before submission of revised dissertation Rajesh Kumar has to first get himself registered in Department of Computer Science by depositing the Semester Fee and complete the process of submission of dissertation and viva voce examination as per the Regulations. He shall be required to submit No Objection Certificate from his employer in order to get himself registered.

Agenda No.05/UATEC-17/19

To discuss about the proposal of Departmental Committee of Department of Economics Studies & Policy regarding inclusion of Econometric Lab Fee of Rs. 500/- per Semester.

Resolution No. 05/UATEC-17/19

The UATEC considered the proposal of inclusion of Econometric Lab Fee of Rs. 500/- per Semester in M.A. Economics Programme as proposed by the Departmental Committee of Department of Economic Studies and Policy in its meeting held on 21.02.2019 and approved the incorporation of the same in the fee structure from 2019-20 session.

Agenda No.06/UATEC-17/19

To discuss about the recommendation of DRDC Resolution with regard to request of Mr. Arun Kumar, Mr. Rameezur Rahman & Mr. Gautam Kumar Ph.D. students, to convert their full time Ph.D. programme to part time Ph.D. Programme.

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Resolution No. 06/UATEC-17/19

The member secretary informed that the DRDC of Department of Law and Governance has sent its proceeding of the meeting held on 21.11.2018 wherein the DRDC had accepted the request of three Ph.D. Students of the Department namely Mr. Arun Kumar, Mr. Rameezur Rahman & Mr. Gautam Kumar to convert their full time Ph.D. programme to part time Ph.D. Programme from the date of application due to their appointments in different Government organizations.

As mentioned in the proceeding of DRDC sent by the Department of Law and Governance the above mentioned three students have taken admission in Ph.D. Programme in February, 2017 as full time Ph.D. candidate. Out of three, one student namely Arun Kumar was in in service of FCI at the time of admission and had been granted study leave for 11 months (w.e.f. 01.08.2017 to 29.06.2018) from his employer for pursuing his Ph.D. programme. Remaining two students Rameezur Rahman and Gautam Kumar got the appointment in Bihar School Examination Board and Bihar Judicial Service respectively while pursuing their Ph.D. Programme.



All the three students had successfully completed their Ph.D. Course Work and continued their Ph.D. programme under the supervision of Ph.D. guide till May, 2018. Consequent upon their appointment these students requested to their DRDC to convert their Ph.D. from full time to part time from May, 2018 which was accepted and approved by the DRDC of Department of Law and Governance in November, 2018.

The UATEC discussed the matter at length and observed that the existing Ph.D. Ordinance is having the provision of part time Ph.D. in consonance with University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degrees) Regulations, 2016 but it is silent on conversion of Ph.D. Programme from full time to part time programme.

The UATEC considered the decision of DRDC in this regard and resolved to recommend to the Academic Council the conversion of Ph.D. from full time to part time in respect of the above three students of Department of Law and Governance with the following conditions-

1. Such students will be considered as Part time Ph.D. Scholar from the date of registration in the Ph.D. Programme.
2. The minimum duration of completing the Ph.D. programme shall be as specified for part time Ph.D.
3. Even as Part time scholar the Ph.D. Students shall be required to submit their progress report as per Ordinance.

The UATEC further decided to add a provision for conversion of Ph.D. from full time to part time and also constituted a three member committee comprising Dr. Alok Kumar Gupta as Convenor and Dr.Pawan Kumar Mishra & Dr. H K Nigam as Member to review the existing Ph.D ordinance and suggest amendments in order to make the ordinance more comprehensive.

Agenda No.07/UATEC-17/19

To discuss the guidelines of Summer Internship programme of Central University of South Bihar.

Resolution No. 07/UATEC-17/19

The UATEC considered the guidelines of summer Internship programme and resolved to approve the same. It was also resolved that in case of overlapping of the classes with the mandatory period of Internship of any Institution / Organisation, the student be given attendance for the period of his absence from the University based on the attendance record received from the Organisation / Institution.

Agenda No.08/UATEC-17/19

To discuss the report of committee constituted to review the guidelines of Field Tour.

Resolution No. 08/UATEC-17/19

The committee considered the report of the committee constituted to review the guidelines of Field Tour and advised the Head of the Departments to include the expenditure to be incurred towards the field tour in the fee structure of their respective programmes from the next academic session and develop programme specific guidelines for field tour.

Agenda No.09/UATEC-17/19

To consider evaluation of allied courses being taught in the Integrated programmes in the BoE of the respective allied Departments and moderation of Question Paper by the respective allied Departments.

Resolution No. 09/UATEC-17/19

It was decided to continue the existing practice of evaluation of allied courses and moderation of Question Paper being taught in the Integrated programmes by the respective Departments.

Agenda No.10/UATEC-17/19

Any other item with the permission of the Chair.

Agenda No.10(i)/UATEC-17/19

To consider the revised Academic Calendar – 2019 of School of Law and Governance.

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Resolution No. 10(i)/UATEC-17/19

The UATEC considered and resolved to recommend to the Academic Council to approve the revised Academic Calendar – 2019 of School of Law and Governance as follows:

Academic Calendar – 2019

School of Law and Governance

S.No.	Academic Activities	Odd Semester (July to December, 2019)
1	CC/DC Meeting	10.07.2019
2	Students' Orientation Non – CBCS Courses	22.07.2019 (F/N) (including old CBCS batches)
	CBCS Courses	22.07.2019 (A/N) New batch of students admitted in 2019 Session)
3	Students' Registration Non – CBCS Courses	22.07.2019 to 24.07.2019
	CBCS Courses	22.07.2019 to 29.07.2019
4	Teaching Schedule and Continuous Evaluation	22.07.2019 to 10.12.2019
5	3 rd Convocation	-
6	QP Moderation for End Semester Examination	11.09.2019 to 30.09.2019
7	Students Evaluation of Courses	20.11.2019 to 28.11.2019
8	End Semester Examination	16.12.2019 to 21.12.2019
9	BoE Meeting	22.12.2019 to 24.12.2019
10	Declaration of Results	30.12.2019 onwards
11	Summer Vacation for Students	05.06.2019 to 21.07.2019
12	Summer Vacation for Teachers	08.06.2019 to 09.07.2019
13	Chhath Vacation for Students & Teachers	28.10.2019 to 03.11.2019
14	Winter Vacation for Students	22.12.2019 to 07.01.2020
15	Winter Vacation for Teachers	26.12.2019 to 31.12.2019

Agenda No.10(ii)/UATEC-17/19

To consider recommendation of minutes of the meeting of Head(s) of the Departments of School of Earth Biological & Environmental Sciences, School of Sciences & School of Mathematics, Statistics & Computer Science for the pattern and points for Internal Assessment and End Semester Examination of Practical and Theory courses under CBCS curriculum.

Resolution No. 10(ii)/UATEC-17/19

The UATEC considered and approved the recommendation of minutes of the meeting of Head(s) of the Departments for the pattern and points for Internal Assessment and End Semester Examination of Practical and Theory courses under CBCS curriculum.

Agenda No.10(iii)/UATEC-17/19

To consider the recommendations of minutes of the meeting of Departmental Committee of School of Education.

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Resolution No. 10(iii)/UATEC-17/19

The minutes of Departmental Committee of Department of Teacher Education held on 06th May, 2019 was placed, whereby it was recommended not to offer Urdu as an option for language courses in Four Year Integrated B.A. B.Ed. programme. The UATEC discussed the proposal of the Departmental Committee and found that in view of the facts and circumstances stated by DC, only Hindi and English will be offered as option for language courses in the Four Year Integrated B.A. B.Ed. programme from 2019-2020.

R. Tripathi
29/5/2019
(Rashmi Tripathi)

Member Secretary/COE

S.K. Bhaumik
31/05/2019

(Prof. Sankar Kumar Bhaumik)

Chairperson

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